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2013-11-12 Minutes of the Executive Committee of the Academic Senate

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Approved
Minutes of the Executive Committee of the Academic Senate
November 12, 2013
KU 312, 8:15-9:30 AM

Present: Phil Anloague, Paul Benson, Harry Gerla, Linda Hartley, Emily Hicks, Carissa Krane, Terence Lau, Ed Mykytka, Carolyn Roecker Phelps, Joseph Saliba, Dominic Sanfilippo

Absent: Abdullah Alghafis

Guests: Jim Farrelly, Zach West (Leadership UD)

Opening prayer/meditation: E. Mykytka opened the meeting with a prayer.

Minutes: The minutes of the November 5, 2013 ECAS meeting were unanimously approved with corrections.

Announcements:

- Next meeting—November 19, 2013, 8:15-9:30 KU 312

Reports

APC: P. Anloague reported that the committee will meet on Friday, November 15th.

SAPC: T. Lau reported that the committee met on Monday, November 11th. Sr. Laura Leming is convening a small group that includes student leaders to gather further information about guidelines for student political activity at other Catholic universities. Preliminary findings show that most of these institutions have policies that are more permissive for students engaging in political activities than UD's current policy.

The SAPC also discussed their SET assignment about the use of student data in the SET process. There are differing opinions of whether the data could or should be shared and for what purposes. A login will be required with an online evaluation and data about student could be gathered or linked. Some universities have the vendor purge the logins to avoid potential privacy violations. SAPC will continue their discussions on this topic.

FAC: L. Hartley reported that the committee met Thursday, November 7th at noon in St. Mary's 113B. The following items were discussed:

- 1) Intellectual Properties issue update: We are waiting to hear back from Matt Willenbrink (UDRI) who was to provide suggested revisions to the current IP document.
- 2) Instructional Staff Titles:
 - a. Clinical Faculty Appointment (or another title yet to be determined) – Dr. Barbara De Luca (SEHS Associate Dean) plans to provide FAC with recommended suggestions on the title(s) and description that will satisfy SEHS.
 - b. Distinguished Service Professor – FAC reached unanimous consensus on the DSP title definition and wishes to move this forward to ECAS. A hard copy of the revised description was provided to ECAS by L. Hartley.

- c. Research Professor – FAC is in the process of gathering more information for the title of Research Professor. Our questions/concerns include:
- Is this title open to present employees only or may it include future employees;
 - Other units are likely interested in this title (SEHS, CAS) - more information needs to be collected from other units;
 - The position description must have clarity and consistency;
 - Will this position include ranks (assistant, associate, full) and why;
 - The description of the current proposal needs to be separated from the rationale;
 - Will a University endowment be utilized to fund this position (as currently worded in the proposal); and
 - Will the person holding this title be expected to teach?
- 3) SET: FAC continues discussion to address our assignment by ECAS. The SET committee provided us with a new draft of suggestions on the uses of SET. We will continue this discussion at the next FAC meeting.
- 4) The FAC will meet on November 21, 2013 at noon in St. Mary's 113B.

The definition and use of the word “professor” was discussed. J. Saliba expressed concern about using the term professor without the usual responsibilities of tenure and promotion. J. Farrelly stated that professor is a rank, not a title. H. Gerla pointed out that there is a long history of using professor in titling different ways and it impacts several units on campus in some way. L. Hartley will meet with Pat Donnelly to discuss further and H. Gerla will investigate the definition of professor as described in the university constitution.

Old Business:

ELC Follow up: The purpose, composition and name of this group were discussed. P. Benson suggested that a title change may be warranted and staff representation added if the body has been convened for long-term strategic conversations. C. Krane suggested that the ELC be used for expanded consultation beyond what is laid out in the Academic Senate constitution. H. Gerla stated that the role of ECAS in consultation is not limited by the constitution. J. Saliba suggested that ECAS decide what it needs from the process. No decisions were made or consensus reached so the conversation will continue.

New Business:

Meeting of the Academic Senate on November 15th. The discussion from the November 8th Special Meeting of the Academic Senate will be continued. Tom Burkhardt and Joyce Carter will be invited to attend. The eCommons discussion originally slated for the November 15th meeting will be pushed to December. The chairs for the standing committees will be asked to submit their reports in writing prior to the meeting. The CAPC discussion will proceed as planned on Friday, November 15th.

C. Krane thanked C. Phelps for conducting the meeting so well. D. Sanfilippo also extended a thank you from the students who attended Friday's meeting.

The meeting was adjourned at 9:35 A.M.

Respectfully submitted by Emily Hicks

Work in Progress

Task	Source	Previously assigned	To	Work due	Due
Consultation	ECAS	ECAS	ECAS	Open communication	ongoing
Department Processes	ECAS		APC	Proposal	
Honors distinction on transcripts	ECAS		APC	Proposal	
Intellectual properties			FAC	Proposal	
Instructional staff titles	Provost's office		FAC		
Information Literacy			APC		
Academic dishonesty	SAPC				
Change in Constitution	ECAS				
SET	ECAS		APC	Proposal	
SET	ECAS		FAC	Proposal	
Tasks ongoing					
SET Committee oversight	ECAS		ECAS	Hear monthly reports; Linda Hartley, chair	
CAP Competency Committee oversight	Senate		APC	Hear monthly reports	
UNRC			ECAS	Hear monthly reports; Emily Hicks, chair	
Summer tuition	Faculty		SAPC	On hold until tuition model is further developed	